

NOTICE OF MEETING

ALEXANDRA PALACE AND PARK BOARD

**Monday, 4th March, 2019, 7.30 pm - The Londesborough Room,
Alexandra Palace Way, Wood Green, London N22**

Members: Councillors Anne Stennett (Chair), Sarah Williams (Vice-Chair), Dana Carlin, Nick da Costa, Erdal Dogan and Bob Hare

Co-optees/Non Voting Members: Jason Beazley (Three Avenues Residents Association (TARA)), Duncan Neill (Muswell Hill and Fortis Green Association), Val Paley (Palace View Residents' Association) and Nigel Willmott (Friends of the Alexandra Palace Theatre)

Quorum: 3

1. FILMING AT MEETINGS

Please note that this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the Council.

2. APOLOGIES FOR ABSENCE

3. URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at items 17 & 25 below)

4. DECLARATIONS OF INTERESTS

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct.

5. QUESTIONS, DEPUTATIONS OR PETITIONS

To consider any questions, deputations or petitions received in accordance with Part 4, Section B29 of the Council's Constitution.

6. MINUTES (PAGES 1 - 12)

- i. To confirm the unrestricted minutes of the Alexandra Palace and Park Board held on 6 November 2018 as an accurate record of the proceedings.
- ii. To receive the minutes of the Alexandra Park and Palace Advisory Committee held on 29 January 2019, and to consider any recommendations from that Committee
- iii. To receive and consider the minutes of the joint Alexandra Palace and Park Consultative Committee, and Alexandra Park and Palace Advisory Committee held on 29 January 2019.

7. REPORT FROM THE CHAIR OF THE FINANCE, RISK, RESOURCE AND AUDIT COMMITTEE (PAGES 13 - 14)

To note the feedback from the FRRAC.

8. FINANCIAL RESULTS (PAGES 15 - 24)

To consider the Trust's financial position.

9. CAPITAL REPAIR AND MAINTENANCE PROGRESS REPORT (PAGES 25 - 32)

To note the update on repairs, maintenance and other capital investment.

10. ANNUAL REVIEW OF RISK MANAGEMENT POLICY (PAGES 33 - 44)

To approve the Trust's policy on risk management.

11. SERIOUS INCIDENT REPORTING POLICY (PAGES 45 - 58)

To approve the Trust's policy on reporting serious incidents to the Charity Commission.

12. ANNUAL REVIEW OF H&S POLICY (PAGES 59 - 62)

To approve the policy.

13. CAR PARK CHARGING (PAGES 63 - 68)

To seek the Board's approval to proceed with developing a scheme for charging for car parking at Alexandra Palace.

14. COLOUR FRAMEWORK (PAGES 69 - 84)

To seek the Board's approval of the Colour Framework.

15. GOVERNANCE (PAGES 85 - 90)

To approve the recommendations and note the update on governance.

16. APTL NED APPOINTMENTS (PAGES 91 - 96)

To approve the role specification and appointment process.

17. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT

18. FUTURE MEETINGS

30 April 2019

19. EXCLUSION OF THE PUBLIC AND PRESS

Items 20-25 are likely to be subject of a motion to exclude the press and public from the meeting as they contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 1 – information relating to any individual, Para 2 – Information which is likely to reveal the identity of an individual, and Para 3 - information relating to the business or financial affairs of any particular person (including the authority holding that information).

20. MINUTES (PAGES 97 - 98)

To confirm the exempt minutes of the Alexandra Palace and Park Board held on 6 November 2018 as an accurate record of the proceedings.

21. EXEMPT BRAND REPUTATION AND PROTECTION (PAGES 99 - 102)

To approve the recommendations.

22. EXEMPT INSURANCE REPORT (PAGES 103 - 108)

To approve the recommendations.

23. EXEMPT LEASE CHANGES (PAGES 109 - 112)

To approve the recommendations.

24. EXEMPT APTL CHAIR'S REPORT (PAGES 113 - 114)

To note the update from the Chair of the APTL Board.

25. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT

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Friday, 22 February 2019